



DEPARTMENT OF THE ARMY
HEADQUARTERS UNITED STATES ARMY FORCES COMMAND
1777 HARDEE AVENUE SW
FORT MCPHERSON GEORGIA 30330-1062

REPLY TO
ATTENTION OF

AFLG-PR

1 June 2000

MEMORANDUM FOR ALL FORSCOM DOCS

SUBJECT: Contracting Information Letter (CIL) 00-28

1. This CIL contains information on the following subjects:

- a. Certification Validation
- b. Defense Acquisition University (DAU) Reservations
Confirmed After 24 May 2000
- c. Cost-Plus-Award-Fee Contracts

2. Certification Validation.

a. It has come to our attention that some certifications issued before 1 October 1999 were not entered into the ACMO's database and may be invalid. Although this should not be a problem within FORSCOM, all members of the Acquisition Workforce need to confirm that their certification is valid. In order to do this, check Section X of the automated Acquisition Career Record Brief (ACRB). Automated ACRBs may be found on the web at:

<https://rda.rdaisa.army.mil/acrb/>

A password is required to access the ACRB. If an individual does not have a password or if it has been lost or forgotten, this site provides instructions on how to obtain one.

b. If the level at which an individual has been certified is not shown in Section X of the ACRB, it will be necessary for the FORSCOM Certifying Official to make a decision whether to validate the previous certification. In order to do this, a signed and updated ACRB and a copy of the originally signed and dated certification must be provided to the following address:

CDR FORSCOM
ATTN: AFLG-PR
1777 Hardee Avenue, SW
Fort McPherson, GA 30330-1062

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c. If validated, the Certifying Official will sign the ACRB and forward the certification package to the Certification Manager at PERSCOM. If the package does not warrant validation, the Certifying Official will contact the Acquisition Career Management Office for resolution with the Functional Chief Representative. For additional information, please contact Clyde Thomas at DSN 367-6372 or thomasw@forscom.army.mil.

3. Defense Acquisition University (DAU) Reservations Confirmed After 24 May 2000.

a. Effective 24 May 2000, for Army Acquisition DAU training reservations made on or after that date utilizing AITAS, RDAISA will issue travel orders via email to students. Students will receive an email notifying of a reservation which will contain instructions on obtaining travel orders.

b. Once implemented, comments, suggestions and feedback are welcome and may be submitted to budget.rdaisa@rdaisa.army.mil. If an individual already has a reservation in a class and has been issued a fund cite, they are responsible for completion of their own travel orders. For additional information, please contact Clyde Thomas at DSN 367-6372 or thomasw@forscom.army.mil.

4. Cost-Plus-Award-Fee Contracts.

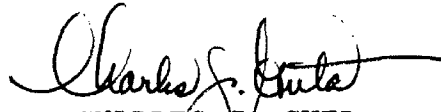
a. The following information is provided to further clarify the guidance in DFAS-IN Regulation 37-1, dated January 2000, Chapter 8, Obligation Agreement, Table 8-1, page 8-25, for Cost-Plus-Award-Fee Contracts:

"Full amount of contract, not including the award fee amount. Obligate award fee when determined that award fee will be paid. Obligation for award fee is against the same appropriation and FY funds used to fund the applicable contract performance period."

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b. If additional information is needed, please contact Ms. Sandi Bruner at DSN 367-6296 or bruners@forscom.army.mil.

A handwritten signature in black ink, appearing to read "Charles J. Guta", with a stylized flourish extending from the end.

CHARLES J. GUTA

Colonel, AC

Chief, Contracting Division, DCSLOG

Principal Assistant Responsible
for Contracting